



Tuition Policy

Tuition Payments- The September tuition and Supply Fee are due in June. The May tuition is due in August. Monthly tuition is due October-April. Tuition is due on or before the first of the month.

Late Fee- An email notification will be sent to families that have not paid tuition on the 5th of the month. If tuition is not paid by the 10th of the month, another email reminder will be sent and there will be a late fee of \$20 charged to your account. One waiver per family may be issued.

Any family account not paid in full by the 15th of the month will result in the child's immediate withdrawal (unless late payment is approved by the preschool director and preschool board). Re-enrollment is subject to availability after both the outstanding balance and an initial enrollment fee of \$100 are paid.

Any families who are delinquent on tuition are subject to an appeal by the church council and preschool board. This may include a preferred payment structure and/or an evaluation of the student(s) enrollment status.

Returned Checks - A first returned check will be assessed the bank fee for the insufficient funds.

If a second check is returned, a \$25 charge will be assessed in addition to the bank NSF fee. Your child may not return to Growing with Grace if the check is not paid within 48 hours of being notified that the check was returned. After two returned checks, your tuition must be paid by cash or cashiers check.

Absentee Policy- Full payment of tuition is required every month, whether or not the child attends school the full month. There is no absentee credit when school is missed because of holidays, vacations, illness, isolation, quarantine, or for any other reason.

There are no refunds or make up classes due to emergency or weather school closures

A child may be withdrawn from any program by giving written notice to the Director at least thirty days prior to the child's last day of school. Tuition for the current month and the May tuition are non-refundable.