



Tuition Policy 2022-2023

Registration Fee:

- *One child- \$100
- * Each additional child- \$25
- *Tiny Twos- \$50
- * Adventures Only- \$50

Due June 1, 2022

- *September 2022 Tuition (for core and adventures classes)
- *Supply Fee of \$75 for first semester
(The supply Fee of \$75 for second semester is due January 1, 2023)

Due August 1, 2022

- *May 2023 Tuition(for core and adventures classes)
- *Lunch Bunch Tuition (for September/May lunch bunch)

These payments are non-refundable and will secure your child's spot for the upcoming school year. You will not receive a paper tuition invoice, but you will receive a monthly email reminder.

Due Monthly Beginning October 1, 2022- April 1, 2023

Monthly Tuition is due on or before the first of each month, beginning October 1- April 1. There will be a \$15 late fee charged for any payment made after the 10th of the month. One waiver per family may be issued. Also, if you prefer, you can pay for multiple months at a time or for the semester or entire school year. However, we are not able to offer a discount for paying in full.

Tuition Rates:

Terrific Twos

***2 days per week: \$195**

***1 day per week: \$110**

Tremendous Threes

***3 days per week: \$300**

Fabulous Fours

***3 days per week: \$300**

Adventures

***Morning: \$120**

***Afternoon: \$110**

Lunch Bunch

***1 day per month: \$40**

***2 days per month: \$80**

Payment Options

Please choose the method that is most convenient for your family:

1. *Online payments* can be made by electronic check. Visit the GWG website, <https://growingwithgracepreschool.org/>. You will see tabs across the top right. Click on the [Payments](#) tab and this will bring you to the Vanco Payment site. Returning families can use their log-in from last year. New families can create an account to set up payments. Click on the 'Sign Up' link on the top right corner to set up your account. After you have set up an account, then you will need to login each time. Click on the button for the class(es) for which you will be making a payment and add them to your basket. When you are ready to make your payment- use the bank account tab.

-It is also an option to have your tuition payment made automatically through Vanco each month (recurring transaction). This will be a separate process than if you wish to pay each month manually by choosing the appropriate tile for your child's class.

Look for the Recurring Tuition Payment tile on the Vanco site. Click on the button to open the tile. Fill in the amount you wish to pay each month. This should be the total monthly tuition rate for your child's class or classes. Choose monthly under the "Frequency" tab. Choose the first day of the month that you would like the payments to begin. They will then occur on the first day of each month automatically. In the Class Names section, please list the class or classes for which this payment is intended. Click "Add to Basket" to continue to the payment screen.

You will only need to follow these steps once but make sure that all recurring transactions are stopped prior to May 1, 2023.

[We are unable to offer payments via credit card due to the high fees associated with those transactions. We are looking into PayPal as another payment option and will keep you updated.] .

2. *Payments by check* can be made at school/church. Place the payment in the drop box that is located on the rear of the white shed adjacent to the parking lot in the rear of the church. Use the walkway between the 2 white sheds to access the drop box on the rear of the shed.. **Any payment by check** goes in the drop box. Please do not give payments to staff. Checks should be made payable to **Grace Lutheran Church**. Please put your child's name & class on the memo line of your check. Envelopes are not needed. If you have multiple children in the program, you can write one check for all of them.

3. *Automatic payments* can be scheduled through your bank. If you do this, please have Growing with Grace added to the second line of the address to assist our church secretary in separating tuition payments from regular church offerings. Please make sure you have the recurring payments stopped prior to May 1, 2023.

-If you are making payment by automatic debit, your account will be charged or the funds withdrawn on the date you make or schedule the payment. If you are making payment by check, feel free to drop checks off early. We will not deposit them until after the 10th of every month.

Classes are subject to change due to changes in enrollment, staffing, and public health circumstances.

Please contact Sarah McAuliffe at growingwgracepreschool@gmail.com or Elizabeth, the GWG bookkeeper, at growingwithgraceinvoice@gmail.com if you need to make special payment arrangements or have any questions.